2025-2026 CITIZENSHIP/DHS CONFIRMATION FORM

STUDENT INFORMATION
Please complete this verification form and provide copies of all requested paperwork to Governors State University.
Incomplete paperwork will not be accepted, thereby delaying the processing of your financial aid award.

Student Name: _____ GSU ID #_____ Last 4 digits of SS#:_____
 (Please Print) Last First

Permanent Home Address: _____ _____
 City State Zip Code

Student's Date of Birth: _____Home Phone #: _____Cell #: _____

Email Address: _____

CITIZENSHIP/DHS CITIZEN CONFIRMATION
In order to continue processing your financial aid application, the U.S. Department of Education requires that we verify your citizenship status. According to your citizenship status, please indicate the document you are submitting. Please submit only one.

U.S. CITIZENSHIP DOCUMENTATION
- ☐ A copy of your U.S. Birth Certificate, or U.S. Passport.
- ☐ A copy of your Consular Report of Birth Abroad (FS-240), your Certificate of Birth Foreign Service (FS-545), or your Certification of Report of Birth (DS -1350).
- ☐ A copy of your Certificate of Citizenship (N-560 or N-561) or your Certificate of Naturalization (N-550 or N-570) issued by USCIS.
- ☐ Certificate of Citizenship.
- ☐ Certificate of Naturalization.

ELIGIBLE NON-CITIZEN DOCUMENTATION
- ☐ Original, unexpired, Alien Registration Receipt Card (I-151), Resident Alien Card/Permanent Resident Card (I-551), or conditional Resident Alien Card (I-551, I-94 or I-94A).
- ☐ Original Arrival/Departure Record (I-94) or Departure Record (I-94A) with the endorsement "Processed for I-551 …" and having a valid expiration date and appropriate information filled in.
- ☐ Original, unexpired foreign passport with I-551 endorsement.
- ☐ Original documentation showing you have been designated as a Refugee, Asylum Granted, Parolee or Cuban-Haitian Entrant or Conditional Entrant (I-94, I-94A or I-571 with proper endorsement).

VICTIM OF HUMAN TRAFFICKING OR BATTERED IMMIGRANT–QUALIFIED ALIEN
- ☐ A copy of your eligibility letter from Health and Human Services (HHS) or a T-visa
- ☐ A copy of your 1-797, Notice of Action form from USCIS, with a valid expiration date verifying financial aid eligibility.

CERTIFICATION AND SIGNATURE
I certify that the information provided on this form and any attachments are true and correct.

_____
Student's Signature Date

WARNING: If you purposely give false or misleading information on this worksheet, you may be fined, be sentenced to jail, or both.

CRI CODE: FAC25CNC

Governors State
U N I V E R S I T Y

CITIZENSHIP DOCUMENTATION

It has been requested by the Federal Processor that this office confirm your citizenship status as determined by the United States Citizenship and Immigration Services (USCIS) in the Department of Homeland Security (DHS). So that this office can continue to process your Federal Financial Aid Application and confirm your eligibility for Federal Financial Aid, please submit the requested documentation that relates to your current citizenship status. Please include the student's name and Student Identification Number on every document submitted to our office.

CITIZENSHIP STATUS	ACCEPTABLE DOCUMENTATION
Citizen born in the U.S.	*Birth Certificate* – Must show student was born in the United States. *U.S. Passport* – Must be signed.
Citizen NOT born in the U.S.	*Certification of Citizenship* – Must have student's name and application number, certificate number, and the date the certificate was issued. *Certification of Naturalization* – Must have student's name and petition number, certification number, Alien Registration Number, name of the court (date) where naturalization occurred. *Certificate of Birth Abroad (form FS-545, DS- 1350, or FS -240)* – Must have embossed seal reading "United States of America" and "State Department". *U.S. Passport* – Must be signed. *Form G- 845* *DHS Document Verification Request*
Non-Citizen National	*U.S. Passport* - stamped Non-Citizen National.
Permanent Resident of the Trust Territory of the Pacific Islands. Permanent Resident of the Northern Mariana Islands.	*Passport from the Trust Territory.* *Passport from the Northern Mariana Islands.*
U.S. Permanent Resident	*Permanent Resident Card (Form I-551 or I-151)* *Passport -* stamped "Processed for I-551 … valid until_____." *Departure Record (I-94)* – with appropriate stamps: - Admitted as a refugee or status changed to refugee - Asylum status granted…valid until_____. - Indefinite Parole or Humanitarian Parole - Cuban-Haitian Entrant – Status Pending - Temporary Form I-1551 … - Conditional Entrant (not valid if shows admission to the U.S. after March 31, 1980). *Form G-845*
Conditional Permanent Resident	*Form I-1551 -* with 'C' in front of the admission code and valid expiration date on back.
Person in the U.S. for other than a temporary purpose with the intention of becoming a citizen or permanent resident.	*Departure Record (I-94)-* (see U.S. Permanent Resident for appropriate stamps). *Form G-845.*

NOTE: All non-citizens who have not had their citizenship status verified through the Department of Education match with the USCIS must submit documentation to our office of their status. We are required to send this documentation to the Department of Homeland Security along with a G-845 form to confirm eligible non-citizenship status before any financial aid can be released.

Forms I- 668A, I-181A are not acceptable as documentation of eligible non-citizen status.